

## Rubric for Workshop Submission

|                                   | <b>0</b><br><i>Cannot be scored</i>       | <b>1</b><br><i>Poor/<br/>Definitely Not Accept</i>                          | <b>2</b><br><i>Below Average/<br/>Not Accepted</i>                                         | <b>3</b><br><i>Average/<br/>Potential Non-Acceptance</i>                           | <b>4</b><br><i>Above Average/<br/>Accept</i>                                        | <b>5</b><br><i>Excellent/<br/>Clear Accept</i>                                                                                                                                    |
|-----------------------------------|-------------------------------------------|-----------------------------------------------------------------------------|--------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Approach to Workshop</b>       | Approach is missing                       | Approach is incomplete/inappropriate and poorly articulated                 | Approach has been identified, but not clearly articulated                                  | Appropriate and developing approach is identified, but it lacks the needed clarity | Appropriate approach is identified, adequately articulated, and somewhat innovative | Approach is well-stated, clearly articulated, and innovative                                                                                                                      |
| <b>Outcomes</b>                   | Outcomes are missing                      | Outcomes are inadequate and poorly articulated.                             | Elemental levels of outcomes                                                               | Standard outcomes for a session                                                    | Above-average outcomes; high levels of knowledge can be gleaned.                    | Exceptional learning outcomes; quality of learning supports success in other contexts (e.g., subsequent courses, curriculum, discipline, etc.)                                    |
| <b>Schedule/ Timeline Outline</b> | Schedule and timeline details are missing | The schedule and timeline are incomplete/inadequate, and poorly articulated | Elemental levels of schedule and timeline are identified; however, not clearly articulated | The schedule and timeline are identified but lack cohesiveness                     | The schedule and timeline are articulated adequately                                | Clearly and succinctly outlines the workshop schedule and timeline with all components including breaks                                                                           |
| <b>Logistics and Budget</b>       | Logistics and budget are missing          | Logistics and budget are inadequate and poorly articulated.                 | Elemental levels of logistics and budget have been provided                                | Standard logistics and budget for the teaching session have been provided.         | Above-average logistics and budget have been provided.                              | Clearly and succinctly describes the spatial, technology, and furniture needs, the minimum and maximum number of attendees, and budget requirements to meet these needs including |

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|------------------------------------|--------------------------------------|----------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------|
|                                    |                                      |                                                                                        |                                                                                                     |                                                                                                                       |                                                                                  | refreshments and materials. The proposal also describes who will be providing any material/equipment needs |
| <b>Communication and Mechanics</b> | Communication and mechanics are poor | Communication and mechanics are inadequate and do not support the submitted submission | Communication and mechanics have an elemental contribution, but do not fully support the submission | Communication and mechanics are appropriate and developing, but lack a contributed meaning; further support is needed | Communication and mechanics are contextually adequate and support the submission | Strong communication skills, organizational proficiency, and the work is adequately rooted in scholarship  |

