IDEA-LINE CHAIR

The IDEA-Line is an outreach program that connects experienced IDEC members (advisors) with practitioners who are considering or transitioning to an academic career. The IDEA-Line Chair provides leadership for the IDEA-Line and facilitates program activities.

Eligibility

The IDEA-Line Chair must be an IDEC member in good standing with a broad range of teaching and practice experience, and general knowledge about the different academic institutions where interior design is taught.

Appointment & Term of Service

Appointment: Appointed by the IDEC Board

Term: 2-year term. Responsibilities begin May 1 of the appropriate year and run until April 30 (or at time of appointment). May be reappointed for 2 consecutive terms.

Time Commitment: 2 hours per week

Responsibilities and Duties

- Participate in quarterly Teaching Collaborative meetings facilitated by the Teaching Collaborative Coordinator and, if possible, attend the annual Teaching Collaborative meeting during the annual IDEC conference.
- Coordinate and update website information and the online IDEA-Line Interest form with the President-Elect, the Director of the Teaching Collaborative, and the IDEC staff.
- Identify and retain IDEC members to serve as contacts/ advisors.
- Convey the role and responsibilities of the IDEA Line advisors with new volunteers.
- Respond to IDEA-Line Interest inquiries and connect individuals with IDEA-Line advisors.
- Maintain close communication with IDEA-Line advisors and request updates on their advising activities and outcomes.
- Submit an annual report of activities to Director of the Teaching Collaborative, and, when appropriate, submit a proposed budget for new and/or ongoing activities.

Programs, Events, & Committees

- Director of the Teaching Collaborative and Teaching Collaborative Coordinator
- Teaching Collaborative
- IDEA-Line Advisors
- IDEC's Online Interest Form