

## K-12 COMMITTEE CHAIR AND MEMBERS

The K-12 Committee is focused on leading initiatives to support the community of K-12 interior design educators.

### Eligibility

The K-12 Chair and Committee Members must be IDEC members in good standing and demonstrate an interest and commitment to the advancement of K-12 interior design educators and instruction.

### Committee Composition & Appointments

**Chair:** IDEC member interested in leading/guiding initiatives to support K-12 interior design educators

**Committee:** 2-3 IDEC members demonstrating an interest and commitment to the advancement of K-12 interior design educators and instruction.

**Appointment:** Appointed by the IDEC Board

**Term:** 2-year term. Responsibilities begin May 1 of the appropriate year and run until April 30. May be reappointed for 2 consecutive terms.

**Time Commitment:** 2 hours per week

### Responsibilities and Duties

#### K-12 Chair Responsibilities:

- Participate in quarterly Teaching Collaborative meetings facilitated by the Teaching Collaborative Coordinator and, if possible, attend the annual Teaching Collaborative meeting during the annual IDEC conference.
- Lead committee member volunteers working on short and long-term initiatives and projects
- Prepare a short- and long-range K-12 action plan for enhancing and promoting IDEC K-12 offerings
- Facilitate the K-12 action plan activities during the Chair's term of service
- Develop strategies to encourage participation of K-12 interior design educators in IDEC
- Maintain close communication with the IDEC Director (Teaching) and the Teaching Collaborative Coordinator to provide updates on activities and contribute to the ongoing work of the Teaching Collaborative
- Coordinate and update website information with the IDEC President-Elect
- Submit an annual report of activities to IDEC, and, when appropriate, submit a proposed budget for new and/or ongoing activities

#### K-12 Committee Member Responsibilities:

- Participate in quarterly Teaching Collaborative meetings facilitated by the Teaching Collaborative Coordinator and, if possible, attend the annual Teaching Collaborative meeting during the annual IDEC conference.
- Participate on short and long-term initiatives and projects

- Assist the Chair in preparing a short and long range K-12 action plan for enhancing and promoting IDEC K-12 offerings
- Assist the Chair in facilitating the K-12 action plan activities during the member's term of service
- Assist the Chair in developing strategies to encourage participation of K-12 interior design educators in IDEC

### **Programs, Events, & Committees**

- [President-Elect](#)
- [Director of Teaching Collaborative](#) and [Teaching Collaborative Coordinator](#)
- Teaching Collaborative