



2023 Annual Conference, Hyatt Regency Vancouver
March 3-10, 2023

Sponsorship is not valid until contract and payment is received.
20230 IDEC Sponsorship contract deposit payments of 50% are due upon receipt, balance due by February 17, 2023.
Contracts submitted after February 17, 2023 must be paid in full with contract.

Company Name: _____

Company Address: _____

City: _____ State/Province: _____ Zip: _____ Country: _____

Phone: _____ E-mail: _____

Company Website: _____

Key Contact Person: _____

Please indicate the sponsorship and exhibit opportunity being selected [pricing in USD]:

Bronze - \$1,000	Quantity	Total
<ul style="list-style-type: none">Recognition as the IDEC Bronze Partner on IDEC website, logo included on IDEC member communicationsOne (1) exhibit space to include one 6ft draped table, two chairs, and waste basketOne (1) Conference Registrations		
<ul style="list-style-type: none">Additional Exhibitor Conference Registrations @ \$100 each Please provide name and email below:		
Total		

I, the duly authorized representative of the above-signed company, on behalf of said company, subscribe and agree to all terms, conditions, authorizations, and covenants obtained in this Application & Agreement for Exhibit Opportunities at the 2023 IDEC Annual Conference.

Signature: _____ Date: _____

GRAND TOTAL: \$ _____

Check enclosed ☐

Our check dated _____ for \$ _____ (US Funds) made payable to IDEC intended as payment for sponsorship at the 2023 IDEC Annual Conference. Please include a copy of this agreement with your payment.

To pay via credit card, please contact Carly Hughes at chughes@kellencompany.com or call 202-207-1107.

Please complete, sign and email this agreement with your payment to:
National Press Building, 529 14th St NW | Washington, DC 20045 USA
Phone: 1-630-544-5057 | Email: info@idec.org
Manager, Meeting & Expositions: Rebecca Pierucci ~ rpierucci@kellencompany.com ~ 678-303-2963



2023 Annual Conference, Hyatt Regency Vancouver March 8-10, 2023

Hyatt Regency Vancouver
655 Burrard Street
Vancouver BC V6C 2R7 Canada
604-683-1234

Exhibit Hall Information

- Exhibit and Poster Hall is in Regency ABC ballroom located on the 3rd floor. The ballroom is carpeted.
- Please see attached forms should you require electrical or internet service.
- Exhibit and Poster Hall will be open all day with dedicated breaks detailed below.

Wednesday, March 8

Set-up	10:00am – 4:00pm [<i>Must be completed by 4:00pm</i>]
Welcome Reception	5:00pm – 7:00pm

Thursday, March 9

Breakfast	8:00am – 9:00am
Lunch	11:00am – 12:30pm
Break	1:30pm – 2:00pm
Network Happy Hour	5:00pm – 7:00pm

Friday, March 10

Breakfast	8:00am – 9:00am
Break	11:30am-11:45am
Lunch	12:45pm – 2:00pm
Break	4:30pm – 4:45pm
Move-Out	5:00pm – 8:00pm [<i>Early dismantle is not permitted</i>]

Direct to Hyatt Regency Vancouver

Please see included shipping and labeling information for those shipping direct to the hotel.

Customs Brokering for International Shipping

For those exhibitors shipping international, The Interior Design Educators Council (IDEC) has appointed CROSS CONNECT CUSTOMS & EVENT LOGISTICS (CCCEL) as the OFFICIAL TRANSPORT CARRIER and CUSTOMS BROKER for the 2023 IDEC Annual Conference. The CCEL team will be pleased to assist you with your round-trip shipping and customs brokerage requirements. Please see the attached for additional information.

NAME OF CONFERENCE		START DATE	END DATE	# OF EVENT DAYS
COMPANY NAME	ON-SITE CONTACT NAME & NUMBER		ROOM/ BOOTH NAME/NUMBER	
BILLING ADDRESS		CITY & STATE		POSTAL CODE
DELIVERY DATE	DELIVERY TIME	PICKUP DATE	PICKUP TIME	
ORDERED BY	EMAIL		PHONE	

Email completed form to the Encore Representative listed above.

Once this request form is submitted, an Encore Representative will contact you for an official order review and payment information. Minimum labour charge of 1 hour at \$160/hour, additional labour may be required for multiple items. Sales tax and service charges apply.

PROJECTION	QUANTITY	RATE	DAYS
LCD PROJECTOR		\$370	
TRIPOD SCREEN		\$60	
MONITOR	QUANTITY	RATE	DAYS
24" MONITOR TABLE TOP		\$173.50	
55" MONITOR		\$550	
Floor Stand		\$55	
AUDIO	QUANTITY	RATE	DAYS
PERSONAL SPEAKER		\$168	
INTERNET	QUANTITY	RATE	DAYS
SIMPLE WIFI CONNECTION		\$15	
HARD LINE CONNECTION		\$150	
POWER	QUANTITY	RATE	DAYS
120V SINGLE PHASE - 15AMP		\$85	
Extension Cable and Power Bar		\$25	
MISCELLANEOUS	QUANTITY	RATE	DAYS
LAPTOP		\$252	
FLIPCHART PACKAGE		\$65	

All pricing in Canadian dollars
 Rates are daily up to 3 days max charge (per week)

If You Are Experiencing Technical Difficulties On Site

Please Contact Encore At (604 830 6785)





SHIPPING BOXES, PACKAGES, FREIGHT & STORAGE

Any packages being shipped to the Hyatt Regency Vancouver for your group must be pre-paid and addressed properly. For security reasons if the recipient is not a registered guest of the hotel or does not have a reservation with the hotel, the hotel has the right to decline receipt. Please address all packages with the attached label format:

THE HOTEL DOES NOT ACCEPT LIABILITY FOR EQUIPMENT, GOODS, DISPLAYS AND/OR OTHER MATERIALS THAT ARRIVE OR FAIL TO ARRIVE AT THE HOTEL. THE GROUP IS RESPONSIBLE FOR INSURING IT'S PROPERTY FOR LOSS OR DAMAGE.

All packages should be clearly marked with a return address. The hotel will not receive or sign for C.O.D. shipments. Please make arrangements with a shipping company to have your packages picked up from the hotel immediately following your event.

Receiving hours at the Hyatt Regency Vancouver Loading Dock are 7:30 a.m. to 4:00 p.m. Please be aware of these times when scheduling your delivery of boxes or packages. Items that are palletised or are of extensive weight must be delivered on a truck equipped with a lift gate in order to have access to the freight elevator.

As the hotel has limited storage facilities, a limit of 10 boxes weighing 40lbs each will be accepted. Shipments must arrive no earlier than 3 business days prior to the arrival of your group. Please contact the Meeting Concierge for delivery of your packages.

A labor charge is applicable for transporting boxes to or from the storage facility. Below are the prices:

Letter: Free of charge.
Boxes: \$6.00 each
Pallets: \$85.00 per pallet

Common problems that can delay the delivery of your shipment are:

- Recipient does not know how the boxes were shipped
- Canada Customs did not clear your shipment on time or duties are due
- Recipient does not have tracking numbers
- Boxes were not addressed appropriately with the group name and contact

THE HOTEL WILL NOT BE RESPONSIBLE FOR BOXES THAT DO NOT HAVE PROPER LABELS. ALL PACKAGES SHIPPED TO HYATT REGENCY VANCOUVER MUST CONTAIN A LABEL STATING THE FOLLOWING INFORMATION:

**ATTN: Darin Lee
Event Manager**

**C/o Hyatt Regency Vancouver
655 Burrard Street
Vancouver, BC V6C 2R7**

IDEC

March 8-11, 2023

Box _____ of _____



CROSSCONNECT

CUSTOMS & EVENT LOGISTICS

OFFICIAL SUPPLIER



CROSSCONNECT
CUSTOMS & EVENT LOGISTICS

SHIPPING & CUSTOMS CLEARANCE SERVICES



INTERIOR DESIGN
EDUCATORS COUNCIL®

2023 Annual Conference

March 2-6, 2023



HYATT
REGENCY
VANCOUVER

The Interior Design Educators Council (IDEC) has appointed **CROSS CONNECT CUSTOMS & EVENT LOGISTICS (CCCEL)** as the **OFFICIAL TRANSPORT CARRIER** and **CUSTOMS BROKER** for the **2023 IDEC Annual Conference**. The **CCCEL** team will be pleased to assist you with your round-trip shipping and customs brokerage requirements.

For your convenience, please refer to this manual for required forms, and for personalized service please contact:



CROSSCONNECT
CUSTOMS & EVENT LOGISTICS

E-mail: info@crossconnectcl.com

Customs & Transportation Services Order Form

Please accept this as authority for Cross Connect Customs and Event Logistics Inc. ("Cross Connect"), located at 5225 Orbitor Drive, Unit 12, Mississauga, ON L4W 4Y8; business number 709076475RM0001, a Customs Broker licensed under the Customs Act, to act as my true and lawful attorney to transact on my behalf all matters relating to the import and export of goods, as outlined in Trading Conditions applicable to Customs Services of Cross Connect Customs and Event Logistics Inc., attached hereto. Such business may include, but is not limited to:

1. The release of and accounting for goods, document and data preparation, payment of, and refund, of all government duties, taxes, and levies in respect of imported and exported goods released or to be released; and
2. The transportation, warehousing, and distribution of such goods.

In signing this form, I grant Cross Connect, full power and authority to appoint a sub-agent, where required.

This authority is granted for all shipments in relation to this event and/or shipment(s) detailed below, unless otherwise indicated by marking the "Continuous Authority" box, below.

☐ Continuous Authority granted



CROSSCONNECT

CUSTOMS & EVENT LOGISTICS

Tel: 416-639-2176

E-mail: info@crossconnectcl.com

Services Required (please check all that apply):

☐ Transportation ☐ Customs Clearance ☐ Advance Warehouse

Event & Exhibitor

Shipment Delivering to (please check one): ☐ Direct to Event/Show Site ☐ Advance Warehouse

Exhibitor Name: Booth #:

Event Name: Event Dates: to

Facility/Venue Name:

Facility/Venue Address:

City: State/Province: Zip/Postal Code:

On-site Contact: Cell #:

E-mail: Importer # (if applicable):

Shipper

Company Name: IRS #:

Address: State/Province: Zip/Postal Code:

City: State/Province: Zip/Postal Code:

Contact Name: Tel:

E-mail:

Return Freight

☐ Same as Shipper ☐ No Return Shipment

Company Name: IRS / Importer #:

Address: State/Province: Zip/Postal Code:

City: State/Province: Zip/Postal Code:

Contact Name: Tel:

E-mail:

Billing

☐ Same as Shipper

Company Name: GST/HST# (if applicable):

Address: State/Province: Zip/Postal Code:

City: State/Province: Zip/Postal Code:

Contact Name: Tel:

E-mail:

MUST BE COMPLETED

Payment

Charge to: ☐ Visa ☐ MasterCard ☐ American Express

Cardholder Name: CVV Number:

Credit Card Number: Expiry Date:

I authorize use of this card for payment of services relative to this form. I acknowledge that declined credit cards are subject to a 30% surcharge (minimum \$50.00 USD).

Cardholder Signature: Date:

# of Pieces	Type of Pieces (Box/Crate/Skid, etc.)	@ Dimensions (Inches) Each	Length	Width	Height	@ Weight (lbs) Each	Per Piece	Total
		@ Dimensions (Inches) Each				@ Weight (lbs) Each		
		@ Dimensions (Inches) Each				@ Weight (lbs) Each		
		@ Dimensions (Inches) Each				@ Weight (lbs) Each		
		@ Dimensions (Inches) Each				@ Weight (lbs) Each		
		@ Dimensions (Inches) Each				@ Weight (lbs) Each		

Requested Service Level: ☐ Air ☐ 2nd Day ☐ Truck ☐ Other: _____

Additional Services Required: ☐ Lift Gate ☐ Inside Pick-up ☐ Inside Delivery ☐ Weekend Pick-up ☐ Weekend Delivery

Total Shipment Value: Carrier Name & Contact Info:

Available for Pick-up Date: Shipper Hours of Operation: to Must Deliver By:

Cargo Insurance / Declared Value

This shipment is subject to basic liability of the carrier or other vendors engaged, which is limited by default under applicable contract and/or law. No greater value for liability will be declared with any vendor absent written instruction by the client and written confirmation by Cross Connect. Rather than attempt to recover under liability terms, Cross Connect offers the client the opportunity to include shipments under a first party cargo insurance program which will provide protections pursuant to policy terms and conditions; a copy of the insurance policy will be provided upon request. Please contact Cross Connect for more information on cargo insurance. Shipments will not be insured absent written request and written confirmation from Cross Connect.

Terms & Conditions

This order is placed with the specific understanding that we are engaging Cross Connect as our agent. Cross Connect performs customs services pursuant to its "Trading Conditions Applicable to Customs Services" as published online at https://crossconnectcl.com/wp-content/uploads/2021/06/Customs_STC.pdf. Cross Connect performs its transportation services in the role of agent pursuant to its "Standard Trading Conditions", as published online at https://crossconnectcl.com/wp-content/uploads/2021/06/Transportation_STC.pdf. The foregoing terms, respectively, limit the liability of Cross Connect and provide for time limits for making claims and filing suits. Notwithstanding any greater liability under Cross Connect's "Trading Conditions Applicable to Customs Services" and "Standard Trading Conditions", the liability of Cross Connect - however founded - for any and all services performed is agreed to hereby be limited to CAD 1000 (One Thousand Canadian Dollars) per transaction or occurrence, whichever is least, and in no event shall Cross Connect be liable for any indirect or consequential damages including but not limited to any loss of profit.

The undersigned warrants that all hazardous materials have been declared, and that the client shall abide by all Federal, Provincial, State and Local laws.

Client Signature

I have read and agree to the terms of this contract.

Signature: Date:

Printed Name: Title:

Cross Connect Internal Use Only

Accepted by:

Date:

Signature:

Customs & Transportation Services Order Form

Please accept this as authority for Cross Connect Customs and Event Logistics Inc. ("Cross Connect"), located at 5225 Orbitor Drive, Unit 12, Mississauga, ON L4W 4Y8; business number 709076475RM0001, a Customs Broker licensed under the Customs Act, to act as my true and lawful attorney to transact on my behalf all matters relating to the import and export of goods, as outlined in Trading Conditions applicable to Customs Services of Cross Connect Customs and Event Logistics Inc., attached hereto. Such business may include, but is not limited to:

1. The release of and accounting for goods, document and data preparation, payment of, and refund, of all government duties, taxes, and levies in respect of imported and exported goods released or to be released; and
2. The transportation, warehousing, and distribution of such goods.

In signing this form, I grant Cross Connect, full power and authority to appoint a sub-agent, where required.

This authority is granted for all shipments in relation to this event and/or shipment(s) detailed below, unless otherwise indicated by marking the "Continuous Authority" box, below.

☒ Continuous Authority granted



CROSSCONNECT

CUSTOMS & EVENT LOGISTICS

Tel: 416-639-2176

E-mail: info@crossconnectcl.com

Services Required (please check all that apply):

☒ Transportation ☒ Customs Clearance ☒ Advance Warehouse

Event & Exhibitor

Shipment Delivering to (please check one): ☐ Direct to Event/Show Site ☒ Advance Warehouse

Exhibitor Name: ABC COMPANY Booth #: 1001

Event Name: NAME OF THE SHOW / EVENT YOU ARE ATTENDING Event Dates: 05-Jul-21 to 07-Jul-21

Facility/Venue Name: NAME OF CONVENTION CENTRE / HOTEL / VENUE WHERE THE EVENT IS BEING HELD

Facility/Venue Address: ADDRESS OF THE CONVENTION CENTRE / HOTEL / VENUE WHERE THE EVENT IS BEING HELD

City: TORONTO State/Province: ON Zip/Postal Code: MOX X0X

On-site Contact: JOHN SMITH Cell #: 555-555-0000

E-mail: JSMITH@DOMAIN.COM Importer # (if applicable): 123456789RM0001

Shipper

Company Name: ABC COMPANY IRS #: 12-3456789

Address: 123 SOMEPLACE AVENUE, SUITE 3

City: NEW YORK State/Province: NY Zip/Postal Code: 10093

Contact Name: JOHN SMITH Tel: 555-555-0000

E-mail: JSMITH@DOMAIN.COM

Return Freight

☒ Same as Shipper ☐ No Return Shipment

Company Name: ABC COMPANY IRS / Importer #: 12-3456789

Address: 123 SOMEPLACE AVENUE, SUITE 3

City: NEW YORK State/Province: NY Zip/Postal Code: 10093

Contact Name: JOHN SMITH Tel: 555-555-0000

E-mail: JSMITH@DOMAIN.COM

Billing

☒ Same as Shipper

Company Name: ABC COMPANY GST/HST# (if applicable): 123456789RM0001

Address: 123 SOMEPLACE AVENUE, SUITE 3

City: NEW YORK State/Province: NY Zip/Postal Code: 10093

Contact Name: JANE DOE, ACCOUNTS PAYABLE Tel: 555-555-0001

E-mail: JDOE@DOMAIN.COM

MUST BE COMPLETED

Payment

Charge to: ☒ Visa ☐ MasterCard ☐ American Express

Cardholder Name: JOHN SMITH CVV Number: 123

Credit Card Number: 1234 5678 9123 4567 Expiry Date: 11/24

I authorize use of this card for payment of services relative to this form. I acknowledge that declined credit cards are subject to a 30% surcharge (minimum \$50.00 USD).

Cardholder Signature: *John Smith* Date: 10-Jun-21

Freight	# of Pieces	Type of Pieces (Box/Crate/Skid, etc.)		Length	Width	Height		Per Piece	Total
	2	SKIDS	@ Dimensions (Inches) Each	48	48	48	@ Weight (lbs) Each	400	800
	1	CRATE	@ Dimensions (Inches) Each	41	52	50	@ Weight (lbs) Each	1,000	1,000
			@ Dimensions (Inches) Each				@ Weight (lbs) Each		
			@ Dimensions (Inches) Each				@ Weight (lbs) Each		
			@ Dimensions (Inches) Each				@ Weight (lbs) Each		
	3								1,800

Shipment / Freight

Requested Service Level: ☐ Air ☐ 2nd Day ☒ Truck ☐ Other: _____

Additional Services Required: ☒ Lift Gate ☐ Inside Pick-up ☐ Inside Delivery ☐ Weekend Pick-up ☐ Weekend Delivery

Total Shipment Value: \$ 10,000.00 Carrier Name & Contact Info: IF USING CARRIER OTHER THAN CROSS CONNECT, PROVIDE INFO.

Available for Pick-up Date: 15-Jun-21 Shipper Hours of Operation: 8:00 am to 4:00 pm Must Deliver By: 30-Jun-21 @ 4:00 pm

Cargo Insurance / Declared Value

This shipment is subject to basic liability of the carrier or other vendors engaged, which is limited by default under applicable contract and/or law. No greater value for liability will be declared with any vendor absent written instruction by the client and written confirmation by Cross Connect. Rather than attempt to recover under liability terms, Cross Connect offers the client the opportunity to include shipments under a first party cargo insurance program which will provide protections pursuant to policy terms and conditions; a copy of the insurance policy will be provided upon request. Please contact Cross Connect for more information on cargo insurance. Shipments will not be insured absent written request and written confirmation from Cross Connect.

Terms & Conditions

This order is placed with the specific understanding that we are engaging Cross Connect as our agent. Cross Connect performs customs services pursuant to its "Trading Conditions Applicable to Customs Services" as published online at https://crossconnectcl.com/wp-content/uploads/2021/06/Customs_STC.pdf. Cross Connect performs its transportation services in the role of agent pursuant to its "Standard Trading Conditions", as published online at https://crossconnectcl.com/wp-content/uploads/2021/06/Transportation_STC.pdf. The foregoing terms, respectively, limit the liability of Cross Connect and provide for time limits for making claims and filing suits. Notwithstanding any greater liability under Cross Connect's "Trading Conditions Applicable to Customs Services" and "Standard Trading Conditions", the liability of Cross Connect - however founded - for any and all services performed is agreed to hereby be limited to CAD 1000 (One Thousand Canadian Dollars) per transaction or occurrence, whichever is least, and in no event shall Cross Connect be liable for any indirect or consequential damages including but not limited to any loss of profit.

The undersigned warrants that all hazardous materials have been declared, and that the client shall abide by all Federal, Provincial, State and Local laws.

Client Signature

I have read and agree to the terms of this contract.

Signature: *John Smith*

Printed Name: JOHN SMITH

Date: 10-Jun-21

Title: CEO

Cross Connect Internal Use Only

Accepted by:

Date:

Signature:

FOR CUSTOMS CLEARANCE BY:
Cross Connect Customs And Event Logistics Inc.

CARRIER ONLY PARS E-mail: pars@crossconnectcl.com

COMMERCIAL INVOICE / PACKING LIST



CROSSCONNECT
 CUSTOMS & EVENT LOGISTICS

NOTE: Only pdf/tif attachments and not the email itself are received. Ensure that all PARS information and any special instructions are included within pdf/tif attachment.
 HOURS: Mon-Fri 9 am - 5 pm *E-mails are monitored outside of regular business hours, but response may be delayed. Please ensure that ETA's are accurate.

Shipper:	Consignee (Ship To):	Shipped Via:	*REMARKS ("X" each item) *A – TEMPORARY IMPORT *B – PERMANENT IMPORT *C – GIVEN AWAY / SOLD
		Shipped To: <input type="checkbox"/> Adv. Whse <input type="checkbox"/> Show Site	
		IRS #:	
		Pieces:	
		Weight: <input type="checkbox"/> kg <input type="checkbox"/> lbs	
		Currency:	
		Ship Date:	

# of Pieces	Type of Pieces	Qty	Description of Contents <small>Please include Brand Name & Model # for all electronic equipment.</small>	Origin	Weight in _____ (lbs/kg)	Dimensions (Inches)			CBM	HTS	Remarks*			Value	
						L	W	H			A TEMP	B PERM	C PROMO	Unit Value	Total Value

**FOB (Free On Board) VALUE: indicates the cost of goods, including all transportation and insurance costs up to the port of departure; the "Price Paid"

**FOB VALUE:	
INSURANCE:	
FREIGHT CHARGE:	
**TOTAL CIF VALUE:	

**CIF (Cost, Insurance, and Freight) VALUE: indicates the value of the goods including freight and insurance from the port of departure; FOB Value + Insurance + Freight

The shipper hereby authorizes Cross Connect Customs and Event Logistics, inc. ("Cross Connect"), and their agents, in his name and behalf, to prepare any export documentation, to sign and accept any documents relating to said shipment and forward this shipment in accordance with the Cross Connect's "Standard Trading Conditions", as published online at https://crossconnectcl.com/wp-content/uploads/2021/06/Transportation_STC.pdf. The values listed on this document represent fair-market value, and proof of valuation can and will be provided upon request.

TEMPORARY IMPORT VALUE:

Signature: _____

Date: _____

PERMANENT IMPORT VALUE:



CROSSCONNECT
 CUSTOMS & EVENT LOGISTICS

NOTE: Only pdf/tif attachments and not the email itself are received. Ensure that all PARS information and any special instructions are included within pdf/tif attachment.
 HOURS: Mon-Fri 9 am - 5 pm *E-mails are monitored outside of regular business hours, but response may be delayed. Please ensure that ETA's are accurate.

Shipper: ABC COMPANY 123 SOMEPLACE AVENUE, SUITE 3 NEW YORK, NY 10093 JOHN SMITH - 555-555-0000	Consignee (Ship To): ABC COMPANY, BOOTH # 1001 C/O NAME OF THE SHOW/EVENT VENUE NAME VENUE ADDRESS ONSITE CONTACT NAME & CELL PHONE #	Shipped Via:	TRANSPORTATION COMPANY NAME	*REMARKS ("X" each item) *A – TEMPORARY IMPORT *B – PERMANENT IMPORT *C – GIVEN AWAY / SOLD
		Shipped To:	<input checked="" type="checkbox"/> Adv. Whse <input type="checkbox"/> Show Site	
		IRS #:	12-3456789	
		Pieces:	3	
		Weight:	1,800 <input type="checkbox"/> kg <input checked="" type="checkbox"/> lbs	
		Currency:	USD	
		Ship Date:	15-Jun-21	

# of Pieces	Type of Pieces	Qty	Description of Contents <small>Please include Brand Name & Model # for all electronic equipment.</small>	Origin	Weight in lbs (lbs/kg)	Dimensions (Inches)			CBM	HTS	Remarks*			Value	
						L	W	H			A TEMP	B PERM	C PROMO	Unit Value	Total Value
1	SKID	1	DISPLAY BOOTH	USA	400	48	48	48	1.81	9403.20	X			5,250.00	5,250.00
1	CRATE	2	50" LED TV'S - LG MODEL# 55EG9100	CHINA	50	41	52	50	1.75	8528.72	X			700.00	1,400.00
		2	WEIGHTED METAL TV STANDS	JAPAN	950					9403.20	X			500.00	1,000.00
1	SKID	5000	ADVERTISING LITERATURE	USA	200	48	48	48	1.81	4911.10			X	0.15	750.00
		1000	BALL POINT PENS	CHINA	48					9608.10			X	0.35	350.00
		400	CATALOGS	USA	150					4911.10			X	3.00	1,200.00
		2	POSTERS	USA	2					4911.91		X		25.00	50.00

Each commodity **MUST** be listed on it's own line; Please **DO NOT** group items. Also, please note that vague descriptions, such as "Give Aways", "Display Materials", or "Trade Show Samples" will **NOT** be accepted.

Electronic Equipment **MUST** include Brand Name & Model #.

Indicate the Country of Manufacture (where the goods are made).

Values need to reflect the cost of goods (price paid), or the selling price of goods (price payable); whichever is greater. \$0 values will **NOT** be accepted.

**FOB (Free On Board) VALUE: indicates the cost of goods, including all transportation and insurance costs up to the port of departure; the "Price Paid"

**CIF (Cost, Insurance, and Freight) VALUE: indicates the value of the goods including freight and insurance from the port of departure; FOB Value + Insurance + Freight

**FOB VALUE:	10,000.00
INSURANCE:	
FREIGHT CHARGE:	
**TOTAL CIF VALUE:	10,000.00

The shipper hereby authorizes Cross Connect Customs and Event Logistics, inc. ("Cross Connect"), and their agents, in his name and behalf, to prepare any export documentation, to sign and accept any documents relating to said shipment and forward this shipment in accordance with the Cross Connect's "Standard Trading Conditions", as published online at https://crossconnectcl.com/wp-content/uploads/2021/06/Transportation_STC.pdf. The values listed on this document represent fair-market value, and proof of valuation can and will be provided upon request.

TEMPORARY IMPORT VALUE: 7,650.00

PERMANENT IMPORT VALUE: 2,350.00

Signature: John Smith

Date: 10-Jun-21