

AWARDS COMMITTEE

The Awards Committee Chair coordinates review, approval, and administration of Awards funded by IDEC. The Awards Committee Chair and Co-Chair communicate regularly with the Collaborative Coordinator who, with the Director, liaises with the Service Collaborative on all matters of the awards process.

Committee Composition & Appointments

Chair: The chair of the Awards Committee is appointed by the IDEC President to a two-year term.

Co-Chair: The co-chair of the Awards Committee is appointed by the IDEC President to a two-year term that is staggered by one year with the Chair.

Committee Members: The Awards Committee is composed of a minimum of three members appointed by the chair in consultation with the IDEC Board of Directors.

Term: 2 year (Reappointment for an additional 2 years); Responsibilities begin May 1 of the appropriate year and run until April 30.

Time Commitment: 1-2 hours per week during non-awards review period. 3-4 hours per week during awards call release through conference.

Purpose and Charge

The Awards Committee meets at least once annually at the annual conference. The IDEC Director serving as liaison to the Service Collaborative is the liaison from the Awards Committee to the IDEC Board. The Awards Committee Chair will maintain regular communication, at least once quarterly, with the IDEC Director who is the liaison to the Service Collaborative and the Collaborative Coordinator(s) about progress on aspects of the funding of grants and awards.

Awards

- IDEC Presidential Award
- IDEC Arnold P. Friedmann Educator of Distinction
- IDEC Teaching Excellence Award
- IDEC Scholarship Excellence Award
- IDEC Community Service Award
- IDEC Book Award
- IDEC Media Award
- IDEC Partners in Education Award
- IDEC Award of Excellence: [Presentation Awards](#)

Responsibilities and Duties

- Prepare and disseminate, with the IDEC staff, the Call for Award applications/nominations.
- Appoint qualified award reviewers
- Establish and maintain proposal review criteria
- Request Chair of College of Fellows to appoint three Fellows to review all IDEC award applications and recommend the awardees to the President and the Board.

- Enforce deadlines.
- Maintain regular communication, at least once quarterly, with [the IDEC Director of Service](#)

Programs, Events, and Committees

- Awards Links descriptions
- Director of Scholarship
- Chair of College of Fellows

Timeline

- **Bi - monthly conference** call with IDEC Director of Service and/or Collaborative Coordinator
- **Late summer** - Prepare and disseminate, with the IDEC staff, the Call for Award applications/nominations.
- **October** – coordinate Chair of College of Fellows to appoint three Fellows to review all IDEC award applications and recommend the awardees to the President and the Board.
- **October/November** – Deadline for award submissions
- **January (mid/late)** – Chair contacts IDEC Headquarters with names of all award recipients in preparation of Annual Conference
- **March** – Annual Conference
 - Award Recipients announced at conference
 - Immediately following Conference – Award recipients announced to the IDEC Membership via Newsletter and the e-NEWS

IDEC Service Award

Criteria:

The Service Award recognizes the volunteers serving IDEC.

Eligibility:

Any IDEC member in good standing can nominate a person for a Service Award.

Submission Requirements:

Completed online form along with a letter of nomination that describes the candidate's record of service to IDEC.

Evaluation:

The IDEC Board reviews the nominations and casts the deciding vote.

IDEC Merit Award

Criteria:

The Merit Award honors meritorious service by an IDEC member or non-member to the Interior Design Educators Council or interior design education. It is intended to recognize sustained and notable contributions over and above that expected by virtue of appointment or relationship to IDEC. Priority will be given to recognizing meritorious contributions to IDEC.

Eligibility:

Any IDEC member in good standing can nominate a person for the Merit Award.

Submission Requirements:

Completed online form reference letters

Evaluation:

The IDEC Board casts the deciding vote.

IDEC Presidential Award

The Presidential Award honors meritorious service by an IDEC member or non-member to the Interior Design Educators Council or interior design education. It is intended to recognize sustained and notable contributions over and above that expected by virtue of appointment or relationship to IDEC. This award is given at the discretion of the acting President in consultation with the Executive Board.

IDEC Arnold P. Friedman Educator of Distinction Award

The Educator of Distinction Award is presented to an IDEC member in recognition of significant, sustained, and distinguished contributions in interior design education. The recipient will receive a monetary award. Any IDEC member in good standing can nominate a person for the Educator of Distinction Award.

Criteria:

- Demonstrated leadership in interior design education
- Demonstrated impact on the profession (e.g., through student success, curriculum development, innovation, scholarship, etc.)
- Demonstrated excellence in teaching

Eligibility:

- Current or former member of IDEC
- History of active involvement with IDEC
- Minimum of 10 years involvement primarily in interior design education

Submission Requirements

- The Nominator is required to submit the following to complete the Nominations Package:
- Cover form application (via IDEC.org website); a letter of nomination; 3-5 supporting letters; and a Curriculum Vitae of the nominee.
- The letter of nomination (not to exceed 750 words) should address how the nominee has achieved 'significant, sustained, and distinguished contributions in interior design education. The criteria are broad to allow the nominator to craft the case for the nominee.
- Support Letters: Three – five letters of support are required (not to exceed 500 words) from various authors. The authors of these letters should speak to the criteria and provide evidence to support their claims. Support letters must come from a variety of sources such as current students, alumni, colleagues, peers, administrators, practitioners, etc. One letter must come from a former student with a minimum of three years of professional experience.
- Curriculum Vitae: The Nominator is required to submit a CV of the candidate which demonstrates experience and accomplishments that are relevant to the award criteria. The Nomination Package must be uploaded according to the instructions on www.idec.org

Evaluation:

Nominees shall be evaluated by the Fellows and sent to the IDEC Board of Directors

for ratification. The award winner will be announced at the IDEC annual conference. IDEC reserves the right to not present this award.

IDEC Teaching Excellence Award

The Teaching Excellence Award recognizes an individual's or team's success in the development and delivery of a specific educational experience that yields exceptional student learning. Any IDEC member in good standing can make a nomination for the IDEC Teaching Excellence Award. Individuals may not self-nominate.

Criteria:

- Project must be relevant to interior design
- Effective method/technique that yields exceptional student learning outcome
- Specific teaching excellence documented by development and repetition of a teaching effort such as a project, assignment, exercise, field trip, etc.

Eligibility:

- IDEC member in good standing
- IDEC member for at least two years
- The educational experience must be associated with an established interior design program within higher education.
- If a team is being nominated, then one team member must meet the above qualifications and have made significant contributions to the development and delivery of the educational experience.

Submission Requirements:

- Completed online form
- Nomination Letter (from Nominator)
The nominator must submit a nomination letter (not to exceed 750 words) that addresses the criteria listed above.
- Narrative (from Nominee)
The nominee must submit a narrative (not to exceed 750 words) that clearly articulates the purpose, methods, and outcomes of the project.
- Supporting Documentation
The nominee may provide up to 10 pages of supporting documentation that could include syllabi, handouts, examples of student work, student evaluations, etc.
- Support Letters
Three letters of support (not to exceed 500 words) are necessary to complete the nomination. These letters should help provide direct information regarding the criteria. At least one of the letters should be from a student who participated in the educational experience.
- The online form, nomination letter, narrative, supporting documentation, and three letters of support should be uploaded according to the instructions on www.idec.org.

Evaluation:

- Nominees shall be evaluated through a blind review process by the Awards Committee and sent to the IDEC Board of Directors for ratification. Award winners will be announced at the annual conference. IDEC reserves the right to not present this award.

IDEC Scholarship Excellence Award

The Excellence in Scholarship Award recognizes an individual's or team's distinguished achievement in the area of scholarship as it relates to the interior environment and its

contribution to the discipline of interior design. Any IDEC member in good standing can make a nomination for this award. Individuals may not self-nominate.

Criteria:

- The intent of this award is to recognize a single but significant scholarly achievement that has had, or has, the potential to have a significant impact on the discipline. The intent is to embrace both research and creative scholarship in the broadest sense. (For the purposes of this award, the term “scholarship” embraces both research and creative production.)

Eligibility:

- IDEC member in good standing in any category of membership
- IDEC member for at least two years
- If a collaborative achievement is being nominated, then one member of the collaboration must meet the above qualifications and have made significant contributions to the product of the scholarship.

Submission Requirements:

- Completed online Form
- Nomination Letter (from Nominator)
The nominator must submit a nomination letter (not to exceed 750 words) that addresses the criteria listed above.
- Narrative (from Nominee)
The nominee must submit a narrative (not to exceed 750 words) that clearly articulates the purpose, methods, and outcomes of the project.
- Supporting Documentation
The nominee may provide up to 10 pages of supporting documentation that could include a description of the research project and its outcomes, testimonials from those affected by the project, visual images of the project, etc.
- Support Letters
Three letters of support (not to exceed 500 words) are necessary to complete the nomination. These letters should help provide direct information regarding the scholarship excellence and contribution.
- The online form, nomination letter, narrative, supporting documentation, and three letters of support should be uploaded according to the instructions on www.idec.org.

Evaluation:

- Nominees shall be evaluated through a blind review process by the Awards Committee and sent to the IDEC Board of Directors for ratification. Award winners will be announced at the annual conference

IDEC Community Service Award

The IDEC Community Service Award recognizes and honors significant contribution of community service by an individual or group at a national, regional, and/or local level associated with the discipline of interior design. Service can include a variety of activities including but not limited to: making a difference to a community or special needs group, service-learning projects that build the awareness and value of interior design, efforts in the advancement and dedication to the promotion of IDEC, effort in the advancement of interior design education or design scholarship, or an activity demonstrating significant community engagement. Any IDEC member in good standing can nominate an individual or group for the IDEC Community Service Award. Candidates may self-nominate.

Criteria:

- Significance of the service
- Contributions to the community
- Impact of contributions on the community
- Description as to how the service impacts public perception of interior design

Eligibility:

- IDEC members and non-members are eligible for this award.

Submission Requirements

- Completed online form
- Nomination Letter
The nominator must submit a nomination letter (not to exceed 750 words) that describes the community service and addresses how it meets one or more of the criteria.
- Support Letters
Three letters of support (each not to exceed 500 words) are necessary to complete the nomination. These letters should speak directly to one or more of the criteria. The cover sheet, nomination letter, and three support letters should be uploaded according to the instructions on www.idec.org.

Evaluation:

- Nominees shall be evaluated by the Awards Committee and sent to the IDEC Board of Directors for ratification. Award winners will be announced at the annual conference. IDEC reserves the right to not present this award.

IDEC Book Award

Award(s) are given for recognition of the content of an outstanding book that exhibits excellence in addressing issues of the discipline of interior design including practice, research, and education. Any IDEC member in good standing can nominate an individual or entity for the IDEC Book Award.

Criteria:

- Content addresses issues of relevance to interior design practice, scholarship, education, or engagement
- Potential for significant impact on interior design profession
- Comprehensive nature of the coverage

Eligibility:

- Author(s) may be from anywhere in the world
- Author(s) do not need to be IDEC members
- Publisher-nominated, self-nominated, or other nominated
- Published within the last five years
- Book: Includes such products as textbooks, trade books (i.e., written for designers or public), popular press books (written for public audience), etc.

Submission Requirements:

- Completed online form
- Documentation
The submission must include an uploaded digital copy of the Book or Publication being considered. Upload according to the instructions on www.idec.org.
- Nomination Letter
The nominator must submit a nomination letter (not to exceed 750 words) that addresses one or more of the criteria.
- Support Letters
Three letters of support (not to exceed 500 words) must be submitted that address one or more of the criteria.
- The online form, nomination letter, three support letters, and media documentation

(if applicable) should be uploaded according to the instructions on www.idec.org.

Evaluation:

- Nominees shall be evaluated by the Awards Committee and sent to the IDEC Board of Directors for ratification. Award winners will be announced at the IDEC annual conference.
- IDEC reserves the right to not present these awards.

IDEC Media Award

Award(s) are given for recognition of the content of an outstanding book and/or visual media piece that exhibit excellence in addressing issues of the discipline of interior design including practice, research, and education. Any IDEC member in good standing can nominate an individual or entity for the IDEC Media Award.

Criteria:

- Content addresses issues of relevance to interior design practice, scholarship, education, or engagement
- Potential for significant impact on interior design profession
- Comprehensive nature of the coverage
- Interactive impact, e.g., organization, images, interactivity

Eligibility:

- Author(s) may be from anywhere in the world
- Author(s) do not need to be IDEC members
- Publisher-nominated, self-nominated, or other nominated
- Published within the last five years
- Media: Includes such products as websites, digital presentations of one hour in length (minimum), videos, audio recordings, etc.

Submission Requirements:

- Completed online form
- Documentation
The submission must include an uploaded digital copy of the Media being considered.
- Upload according to the instructions on www.idec.org.
- Nomination Letter
The nominator must submit a nomination letter (not to exceed 750 words) that addresses one or more of the criteria.
- Support Letters
Three letters of support (not to exceed 500 words) must be submitted that address one or more of the criteria.
- The online form, nomination letter, three support letters, and media documentation (if applicable) should be uploaded according to instructions on www.idec.org.

Evaluation:

- Nominees shall be evaluated by the Awards Committee and sent to the IDEC Board of Directors for ratification. Award winners will be announced at the IDEC annual conference.
- IDEC reserves the right to not present these awards.

IDEC Partner in Education Award

The Partners in Education Award recognizes and honors significant contributions to IDEC and/or interior design education by any entity (e.g., design firm, industry, organization,

institution) or individual at an international, national and/or regional level. Any IDEC member in good standing can nominate an individual or entity for the IDEC Partners in Education Award.

Criteria:

- Contributions to IDEC
- Could include support for regional or national conferences, JID, etc.
- Contributions to interior design education
- Could include providing product and design literature to school, sample design problems for students, student scholarships, including support for research and grants for educators and interior design program development.

Eligibility:

- All entities or individuals are eligible.
- Submission Requirements:
- Completed online form
- Nomination Letter
The nominator must submit a nomination letter (not to exceed 750 words) that addresses one or more of the following criteria:
- Significant contributions to IDEC
- Significant contributions to interior design education
- Support Letters
Three letters of support (not to exceed 500 words) must be submitted with the nomination.
- These letters should help provide direct information regarding the contributions of the individual or entity, as well as his/her/its impact on IDEC, interior design education, and/or the interior design profession.
- The cover sheet, nomination letter, and three support letters should be uploaded according to instructions on www.idec.org.

Evaluation:

- Nominees shall be evaluated by the Awards Committee and sent to the IDEC Board of Directors for ratification. Award winners will be announced at the annual conference. IDEC reserves the right to not present this award.

IDEC Award of Excellence: Presentation Awards

Details on Presentation Awards can be found under the [regional chairs](#) section of this document.